Constitutes the manner and form in which a Review of a Local Planning Scheme is to be prepared, pursuant to Part 6, Division 1, Regulation 66(2) of the Planning and Development (Local Planning Scheme) Regulations 2015.
Under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* all local planning schemes are to be reviewed within six months of the five year anniversary of the date the scheme is approved (r. 65). That is, within the first six months of the sixth year of operation of the scheme.

The review is to be in the form of a report submitted to the Western Australian Planning Commission (WAPC) (r. 66) in the second six months of the sixth year of operation of the scheme.

Regulation 65(3) requires that the report is to consider whether the local planning scheme is up-to-date. In accordance with Regulation 66(2), the report is to include:

- the date the local planning scheme was gazetted;
- a list of amendments to the scheme including dates they were gazetted;
- when the scheme was last consolidated under Part 5 of the Act;
- an overview of subdivision and development activity, lot take up and population change in the scheme area since the scheme gazetted / last review; and
- details of any amendment to the scheme that have been undertaken to bring it into line with other legislation, region scheme or State planning policy (r. 64(2)).

The report is to make a recommendation to the WAPC on how to proceed in accordance with Regulation 66(3).

To provide consistency in structure and content, the form and manner of reports that review local planning schemes is set by the WAPC under Part 6, Division 1, Regulation 66(2).

The report submitted to the WAPC is to be based on the template in Appendix 1. The level of information provided in the report is to be commensurate with amount of development occurring in the local government area and the complexity of the Scheme being reviewed.
REVIEW OF CITY / TOWN / SHIRE OF [INSERT NAME]  
LOCAL PLANNING SCHEME NO. [INSERT NUMBER]

Background
Provide a brief overview of the local government, including location, size, a short summary of the predominant land uses (residential, district centre, industrial, rural etc.), current population and any other information required to help set the context in which the scheme operates.

Scheme details
Provide details of when the scheme was prepared and gazetted, including when it was last consolidated or reviewed (as applicable). Also include details of when the local planning strategy was endorsed and last reviewed (if applicable).

Strategic Context
Scheme amendments
Provide details of the scheme amendments in a table including the amendment number, a short summary of the amendment and the gazettal date.

<table>
<thead>
<tr>
<th>Amendment No.</th>
<th>Amendment summary</th>
<th>Gazettal date</th>
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Local planning strategy amendments
Provide details of amendments to the local planning strategy in a table including the amendment number, a short summary of the amendment and the date it was endorsed by the WAPC.

<table>
<thead>
<tr>
<th>Amendment No.</th>
<th>Amendment summary</th>
<th>WAPC endorsement date</th>
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Development activity in the local government area
Provide an overview of the development activity that has occurred in the local government since the last new scheme or scheme review was undertaken. The following is a list of the type of information to include:

- structure plans that have been endorsed under the scheme;
- lot creation – preliminary and final approval (available from the WAPC);
- dwelling commencements (based on building licences);
• commercial development activity; and
• any other available development information that will assist in understanding the development patterns and activity in the area.

**Population Change**
Provide details of the current population of the local government area, as well as the predicted population change (population projections available from the WAPC’s WA Tomorrow publication). Where will this population be located? What demands will the population create in regard to land development, infrastructure and services?

**Consultation**
Provide details of any consultation which has been undertaken as part of the scheme review process. This includes consultation with government agencies, land owners with significant land holdings in the area and broader community consultation.

**Officer’s comments**
Identify and discuss the planning implications that arise out of the analysis of the amendments to the scheme, development activity and population change data. The following matters are to be considered:
• How do these planning implications impact on land use in the local government area?
• Is the scheme capable of facilitating the type of development for which demand is anticipated?
• Are there structure plans that need to be incorporated into the scheme?
• Can the direction and recommendations established in the Local Planning Strategy be implemented through the Scheme or are amendments to the scheme required?
• Does a review of the local planning strategy need to be undertaken?
• As a result of this analysis and discussion, what recommendation will the local government make to the WAPC in regard to the review of the scheme?

**Recommendation**
That Council, pursuant to Regulation 66(3) of the Planning and Development (Local Planning Schemes) Regulations 2015 recommend to the Western Australian Planning Commission that the City / Town / Shire of [INSERT NAME] Planning Scheme No. [INSERT NUMBER]

(choose one)
• is satisfactory in its existing form, and should continue to operate. OR
• should be amended by: [insert the details of the proposed amendments] OR
• a new scheme should be prepared and the current one repealed upon the approval of the new scheme.