

**WESTERN AUSTRALIAN PLANNING COMMISSION**  
**AUTHORITY TO AFFIX SEAL AND TO SIGN DOCUMENTS**

WHEREAS:

By section 24(2) of the *Planning and Development Act 2005* ("the Act") a document is duly executed by the Western Australian Planning Commission a body corporate established by the Act having its office at 140 William Street, Perth Western Australia ("the Commission") if:

- (a) the common seal of the Commission is by resolution of the Commission affixed to the document in the presence of the Chairperson and another member, or the Chairperson and an officer of the Commission authorised by the Commission and the document is signed by each of them to attest that common seal was so affixed; or
- (b) the document is signed on behalf of the Commission by a member or officer of the Commission authorised by the Commission to do so.

AND WHEREAS The Commission is desirous of:

- (a) authorising an officer of the Department for Planning as officer of the Commission as defined in Section 4 (with the Chairperson of the Commission) to affix the common seal and to attest that act pursuant to section 24(4) of the Act;
- and
- (b) authorising officers of the Department for Planning as officers of the Commission as defined in Section 4 to sign documents on behalf of the Commission pursuant to section 24(2) of the Act.

NOW THE COMMISSION DOES HEREBY AUTHORISE the Secretary of the Commission, and any person who shall be acting for the time being in that office, as an officer of the Commission to affix the common seal of the Commission with the Chairperson of the Commission and to attest that act.

AND THE COMMISSION DOES HEREBY AUTHORISE those persons in the Department for Planning occupying the offices set forth below and in each case those persons who shall be acting for the time being in those offices to sign on behalf of the Commission documents ("authorised documents") requiring execution by the Commission in carrying out its functions subject to the limitation of the extent of authority with respect to a particular officer as set forth below.

- 1. (a) **Office**  
**Secretary, Western Australian Planning Commission**
- (b) Authority to sign authorised documents shall be limited to: -
  - i. Consultancy agreements of all types;
  - ii. Documents pertinent to the recording and administration of the *Metropolitan Region Scheme* and other *regional planning schemes* including, without prejudice to the generality of the foregoing, scheme

- amendments, public notices, authentication of plans and texts, and certification as may be required under the *Planning and Development Act 2005*;
- iii. Documents required for applications for approval for subdivision of or for commencement of development on Commission owned land;
  - iv. Agreements for sale and purchase of real and personal property;
  - v. Conveyances and assignments of real and personal property;
  - vi. Applications for New and for Balance Certificates of Title;
  - vii. Caveats and Withdrawals of Caveats;
  - viii. Grants and Surrenders of Easements;
  - ix. Instruments registrable under the *Transfer of Land Act 1983* and described in the form of Power of Attorney in the Nineteenth Schedule to the said Act;
  - x. Agreements for the maintenance and repair of real and personal property of all descriptions;
  - xi. Leases and Tenancy Agreements in which the Commission is party either as lessor or landlord or as lessee or tenant;
  - xii. Notices to Quit and all notices and documents involved in the obtaining of possession of land from tenants, lessees and other persons;
  - xiii. Tenders and contracts for maintenance, repair, painting and improvement of real property, contouring, landscaping, gardening and clearing real property, and the erection of buildings and other structures;
  - xiv. Applications to the Registrar of Titles or the Registrar of Deeds to endorse or remove a notification on the title or land register pursuant to section 165 of the *Planning and Development Act 2005*;
  - xv. Documents in respect of which certification is required pursuant to regulation 22(3) of the *Town Planning Regulations 1967*;
  - xvi. Instruments registrable under the *Transfer of Land Act 1983* and described in the form of Power of Attorney in the Nineteenth Schedule to the said Act and as required by conditions of subdivision and strata title determined under the *Planning and Development Act 2005* and *Strata Titles Act*;
  - xvii. Statements of Issues, Facts and Contentions registrable in the State Administrative Tribunal of Western Australia;
  - xviii. Structure Plans prepared pursuant to the provisions of an operative local government town planning scheme; and

xix. Documents attesting the authority or position of the Western Australian Planning Commission of all forms and types and without limiting the generality of the foregoing including planning statements, statements as to authenticity and matters of procedure.

2. (a) **Office  
Manager, WAPC Property Management Services**  
  
(b) Authority to sign authorised documents shall be limited to documents listed in subclause 1(b) iii, iv, v, vi, vii, viii, ix, x, xi, xii and xiii.
3. (a) **Office  
Perth, Peel Planning, Planning Administration Team Leader**  
  
(b) Authority to sign authorised documents shall be limited to documents listed in subclause 1(b) xiv, xvi, xvii and xviii.
4. (a) **Office  
Statutory Planning Schemes Officer Schemes and Appeals**  
  
(b) Authority to sign authorised documents shall be limited to documents listed in subclause 1(b) xv.
5. (a) **Office  
Director, South West Regions  
Planning Manager, Statutory Planning  
Planning Manager, Greater Bunbury Region Scheme  
Senior Project Planner, Statutory Planning**  
  
(b) Authority to sign authorised documents shall be limited to documents listed in subclause 1(b) ii, xiv, xv, xvi, xvii and xviii and only where such documents relate to matters within the South West Region of the State as defined in Schedule 4 to the Act.
6. (a) **Office  
Planning Director Peel Region  
Planning Manager, Statutory and Strategic Planning, Peel Region  
Planning Manager, Peel Region Scheme**  
  
(b) Authority to sign authorised documents shall be limited to documents listed in subclause 1(b) ii, xiv and xvi and only where such documents relate to land within the Peel Region of the State as defined in Schedule 4 of the Act.
7. (a) **Office  
Planning Manager Great Southern Region**  
  
(b) Authority to sign authorised documents shall be limited to documents listed in subclause 1(b) xiv and xvi and only where such documents relate to land within the Great Southern Region of the State as defined in Schedule 4 of the Act.

- 8. (a) **Office - Mid West Region  
Planning Manager Statutory Planning Central Regions and  
Director Central Regions**
- (b) Authority to sign authorised documents shall be limited to documents listed in subclause 1(b) xiv and xvi and only where such documents relate to land within the Mid West Region of the State as defined in Schedule 4 of the Act and including the Shire of Ngaanyatjarraku.
  
- 9. (a) **Office  
Planning Director Schemes and Appeals  
Regional Schemes Team Leader**
- (b) Authority to sign authorised documents shall be limited to documents listed in subclause 1(b) ii.
  
- 10. (a) **Office  
Whiteman Park Manager**
- (b) Authority to sign authorised documents shall be limited to documents listed in subclause 1(b) i, x, xi, xii and xiii and only where such documents relate to Whiteman Park.

DATED this *22nd* day of *MAY* 2012

THE COMMON SEAL of the  
WESTERN AUSTRALIAN PLANNING COMMISSION  
was hereunto affixed by  
resolution of the Commission  
in the presence of :

*[Signature]*  
.....Chairman

*[Signature]*  
.....Member

